

Family Wellness Center
4817 NE 2nd Loop
Ocala, Florida 34470
352.624.2337

RENTAL/LEASE AGREEMENT

Name: _____ Phone: (C) _____ (H) _____
 Address: _____ City: _____ State: _____ Zip: _____
 E-Mail: _____

EVENT INFORMATION

Type of Event: _____ Date Requested: _____
 Scheduled Time of Event: _____ Set Up Required: _____

RENTAL RATES

The conference room is available for rentals Monday through Saturday from 9 a.m. to 9 p.m. Rental agreement for the conference room allows for up to 60 guests and includes the use of the conference room, seventy (70) chairs, seven (7) 6 foot tables, four (4) 5 foot tables and nine (9) 4 foot round tables. Additional tables and chairs are available upon request for an additional cost.

All rental fees are to be paid no later than a week before the scheduled event.

A \$100 non-refundable deposit is required to secure the space, date and time requested. It is payable at the time the contract is executed. The balance of the rental fees are to be paid prior to the event.

Please make all checks payable to Dr. Dina Debolt.

		Initial to signify requested service
Four (4) hour Conference Room Rental	\$150.00	_____
Additional time	\$ 25.00 per hour	_____ # of hours
Four (4) hour Swimming Pool Rental	\$100.00	_____
Outdoor Area	\$50.00	_____

Additional Equipment

Dunk Tank	\$100.00	_____
Gas Grill	\$ 20.00	_____
Volley Ball Set Up	\$ 25.00	_____
Nacho Cheese Warmer	\$ 25.00	_____
Hot Dog Cooker	\$ 50.00	_____

Service Upgrades

Refreshment Fee	\$ 25.00	_____
Set Up	\$ 25.00	_____
Clean Up Fee	\$ 40.00	_____
Event Coordination	\$150.00	_____

*If Event Coordination Service is requested, budget and final approval required in writing and executed by both Lessees and Lessor. Set Up Service must be requested and layout approved a week in advance of the event.

Special Clauses – Please initial to signify acceptance of these conditions.

- 1) The Lessee shall indemnify FWC and its employees harmless from all damages, claims, losses, costs and expenses including attorney fees sustained by FWC or its employees arising from this lease or the condition of the facility or as a result of the Lessees' possession of the facility, including, without limitations, harm or personal injury to the Lessee or third persons during the Lessees' possession of the facility.
- 2) If the Lessee is provided a key, he/she must lock and secure the building(s) when it is not in use or when the Lessee leaves the premises. All personal property placed or moved into the leased premises shall be at the risk of the Lessee and Family Wellness Center (FWC hereafter) is not liable for any damage to the Lessee or any personal property by reason of any act of negligence by the Lessee or any occupant of the premises. _____
- 3) Lessee and any guest of the Lessee are prohibited from entering the Chiropractic Office or any of the storage areas within the building under any circumstances (excluding the storage area containing the tables and chairs). This contract will be forfeit if any persons in attendance at the event enter said premises. _____
- 4) Vehicles must be parked in designated areas. _____
- 5) Lessee agrees not to remove any equipment or property from the facility belonging to FWC for any purpose. _____
- 6) Smoking is not allowed in ANY of the buildings. _____
- 7) Lessee is responsible for conduct of all guests. Activities must be confined to the premises and noise levels should remain at a level so as not to become a disturbance in the neighborhood. FWC is a family friendly environment and therefore extends this contract with the expectation that behavior and language of all guests will be appropriate. Disturbance may result in guests being required to vacate the premises and/or the function terminated. All fees paid will be forfeit. _____
- 8) The deposit made by the Lessee will be returned upon inspection of the facility following the event. Unless otherwise agreed, Lessee is responsible for setting up and breaking down any tables and chairs used.
 - Tables should be folded and stacked in the storage room following the rental.
 - Floors must be swept.
 - All trash must be removed to the outside containers provided (including all trash in the bathroom areas). Two trash cans will be provided. All excess trash beyond that must be removed by the Lessee.
 - Indoor and Outdoor litter and decorations should be removed including any signs placed in the neighborhood.
 - Table tops should be wiped clean.
 - Chairs should be replaced along the walls.
 - All equipments must be cleaned.Fees ranging from \$25.00 and up can be withheld or billed accordingly due to extra cleaning efforts for food and drink on tables, chairs and/or floors, trash not placed in the proper containers (inside and outside) as well as any items left behind at the facility beyond the agreed rental period.
- 9) _____
Decorations should NOT be attached with tacks, nails or non-temporary means to the walls. Use only easily removable non-sticky tape (i.e. -painters tape or invisible tape). _____

- 10) Lessee is responsible for the group while using the facility. Lessee is financially responsible for repair or replacement of any item or property damage caused by the use of the facility. If damage occurs or Lessee fails to perform its obligations, the cost of repairing damage, doing additional cleaning or of remedying the Lessees' failure to perform will be deducted from the deposit or billed to the Lessee if the deposit is insufficient. _____
- 11) Any signs placed in the neighborhood indicating where the facility is located should be placed on the south side of Fort King Street next to the FWC sign. These signs must be removed at the conclusion of the event. _____
- 12) Lessee agrees not to assign or sublease this contract without express written consent by FWC.

Additional Requirements

Total Cost \$ _____
Deposit Date _____
Fee Paid Date _____

Check # ** _____ **Cash** _____ **V/MC** _____

I have read and fully understand and agree to the terms and conditions (above) of this agreement.

Signature

Printed Name

Date

FWC approval signature

Printed Name

****There is a \$25 charge for any returned checks.**